

QuickBooks Pro Seminar

We have scheduled a special, 2-day QuickBooks Pro seminar to be held at our Columbia training center on March 30th & 31st.

The seminar is organized by Damar Group and presented by a professional accountant. Call our academic registrar for registration details, 410.290.7000.



There is still a seat available.

ITinfo Syndicated

The daily newsletter, titled ITinfo, that Dave Murphy writes was selected last week for syndication by six national newsletters and magazines. Home Business Magazine, San Francisco Business Times, American Medical Association, and American Society for Training and Development are among those that have contracted to republish Dave's newsletter.

QuickBooks Pro Tip

If you have bank or credit card accounts that you use for both business & personal purchases, you need to categorize each of these accounts as either "business funds" or "personal funds." If you track the account in QuickBooks, it is a business funds account.

Learn tips like this in our QuickBooks Pro seminar on March 30th & 31st.

PageMaker Tip

Save disk space and reduce the size of PageMaker publications by occasionally using the "Save As" command. Press <Ctrl-Shift-S> and keep your same filename.

Learn tips like this in our PageMaker class on March 25th & 26th.

Upcoming Classes



Here's a short list of our most popular classes. Call Dave or Ann for a list of all our classes.

Windows 95/98/NT, Lvl 1	4/12
Word, Lvl 1	4/5
Word, Lvl 2	3/22, 4/23
WordPerfect, Lvl 1	call for dates
Excel, Lvl 1	4/8
Excel, Lvl 2	3/24, 4/30
Excel, Lvl 3	call for dates
Quattro Pro, Lvl 1	call for dates
PowerPoint, Lvl 1	4/14
PowerPoint, Lvl 2	3/29, 4/29
Access, Lvl 1	4/7
Access, Lvl 2	3/18, 4/27
Netscape, Lvl 1	4/13
Internet Marketing	4/13
Website Dev, Lvl 1	3/19, 4/15
Website Dev, Lvl 2	3/19, 4/15
PageMaker, Lvl 1	3/25 & 3/26
Act!, Lvl 1	3/16
Project, Lvl 1	call for dates
QuickBooks	3/30 & 3/31

Customers Speak Out

"This will be a big help at my job."

Bessie Morris, Severn Savings Bank

"Best class I've ever attended!"

Lynn Hall, Spectera

"The atmosphere is conducive for learning. The people are always courteous and professional. I will be taking several more classes here at Damar Group."

Bob Williams, UPS

"Good course! Great teacher!"

Lisa Pires, BOMI Institute

"All my questions were answered; even on my particular situation."

Christine Harcourt,

Mason, Ketterman & Morgan

Microsoft Tracks Users

Microsoft Corp. acknowledged that Windows 98 and other Microsoft applications, such as Word and Excel, automatically record the author of electronic documents and the computer on which the documents were created.

Word and Excel files include a hidden 32-digit number that is unique to the user's computer.

With this Globally Unique Identifier (GUID), it's possible to track the author of a document. Microsoft also collects this information when users execute the routine Windows 98 update procedure.

A fix for Win98 is expected soon.

Linux Supercomputer

Seventeen IBM Netfinity servers containing 36 Pentium II chips and running an off-the-shelf copy of Red Hat Linux matched the scalability and performance of a Cray supercomputer last week. Not only is Linux a great networking software, it also allows clusters of PCs to co-process data.

If You Don't Train, Don't Complain!

Our certified instructors love to travel. With a kit bag full of training materials and a nose for all things techno, DGL's trainers present our standard classes as well as specialty seminars anywhere, anytime.

Call Dave Murphy or Ann Thompson, 410.290.7000, to arrange an onsite software training seminar for your staff. Remember, **if you don't train, don't complain.**

Subscriptions

To add or remove a subscription, call 410.290.7000. Previous editions: dgl.com/docs/pce.html.