



## Google Eyes

*Have you looked at the Google search engine lately? It's a lot better than it used to be. Not only does google.com track more Web pages than most search engines, but it's also one of the most popular, and for good reason!*

*It's a snap to use. Google offers quick and accurate access to much of the information that's available on the Web.*

---

*Something to think about...What did you learn today?*

---

*Damar Group, Ltd.  
PMB 451  
6030-M Marshalee Dr  
Elkridge, MD 21075  
410.290.7000  
1.888.290.6200  
603.925.1110 (fax)  
info@dgl.com  
dgl.com*

---

## *Consider Wi-Fi*

Wireless networks are often less expensive to install than traditional wired networks for both congested, cubicle offices and open, warehouse facilities. Wireless networks typically use the 802.11b (Wi-Fi) standard for transmitting data through the air, saving the cost of traditional network cables and hubs.

A single Wi-Fi access point can easily serve dozens of heavy-duty users or hundreds of less-demanding users such as salespeople who are in and out of the office throughout the day. Wi-Fi networks aren't as fast as cabled networks; however, most users won't notice a difference. For your power users, offer a cable drop to their workstation.

You'll become a Wi-Fi believer after the first time you carry your laptop into the conference room and keep a live wireless connection to your corporate data banks.

We use a combination of wired and wireless connections in the office: the preexisting computers are still cabled; however, all new systems are wireless. After this year's office renovation, almost all will be wireless.

## *Web-Enabled PowerPoint*

Need a quick and easy way to create a Web-based presentation? Have your thought of using PowerPoint? Rather than spending time manually creating HTML pages, with two clicks of the mouse, PowerPoint will do the work for you!

Click File, and then click Save as Web Page. Save the your presentation to an empty folder, and PowerPoint will create a Web pages for each slide. Upload to your Web server the files that were saved, and you're all set.

The Web pages may be viewed in the most recent version of Microsoft's Internet Explorer Web browser.

## *Are You Laptop Worthy?*

Well, I guess it's not really are you worthy of a laptop as much as are your *ready* for a laptop. All of the businesses we've worked with have at least some laptops in use, and most have moved more than half of their staff to laptops? Why? Because they're portable, powerful, and the cost has come way down!

## *Network Security*

The CERT Coordination Center at Carnegie-Mellon University has published an extensive online guide to network security. The guide is a must read for all business owners and office managers. It's written in plain English, and it keeps the technical jargon to a minimum. You'll find it at on the Web at [www.cert.org/tech\\_tips/home\\_networks.html](http://www.cert.org/tech_tips/home_networks.html).

## *Microsoft to the Rescue*

The next time your stuck trying to figure out how to generate a table of contents in Microsoft Word or calculate the variance of a column of numbers in Microsoft Excel, check out the online Microsoft Knowledge Base (KB) at [support.microsoft.com](http://support.microsoft.com).

The Microsoft KB is a great place to find answers to both simple and really complex questions.

Through the KB I learned that variance is the mean average of the squares of the individual line numbers, well least that's what I *think* variance is!